



June 11, 2007

Hon. Susan Carr Fulton County Assessor 125 E 9th St Ste 026 Rochester, IN 46975

Dear Susan:

In an effort to offset a small portion of the increased operating costs associated with helping you comply with constantly changing personal property assessment and reporting rules and requirements, we find it necessary to increase the 2008 PPDMS maintenance fee.

Effective January 1, 2008, annual maintenance will be \$599 per unit.

If you have any questions or need assistance, please don't hesitate to contact us.

We truly appreciate your business and the opportunity to provide you with the tools and support that you need to effectively manage your constituents' personal property tax assessments.

Sincerely,

Jim Davis

Regional Manager

Indiana Appraisal Operations

Appraisal Research Corporation

LETTER OF INTENT

PPDMS Maintenance Fulton County, Indiana 2007





THIS Letter of Intent is entered into this ______day of _______, 2007, by and between the Fulton County Commissioners on behalf of the Fulton County Assessor, hereinafter referred to as "Assessor" and Appraisal Research Corporation, hereinafter referred to as "ARC".

WHEREAS the Assessor has need for maintenance on to leased software to perform personal property data organization and calculations; and

WHEREAS ARC is willing and able to provide such services for the Personal Property Data Management Software hereinafter referred to as "PPDMS".

NOW THEREFORE, in consideration of the mutual promises and covenants set forth herein the Assessor and ARC enter into this Letter of Intent.

ARTICLE I WORK IN PROGRESS

ARC shall be responsible for providing a license to the Assessor for their use of ARC's PPDMS. PPDMS shall provide the necessary tools to allow the Assessor to accurately calculate personal property values and totals for reporting.

ARTICLE II MAINTENANCE

ARC shall provide maintenance on a yearly basis. This maintenance shall consist of yearly updates to the tables, rolling of pool data from one year to the next, archiving previous year's data and any upgrades and improvements necessary to update the software to Indiana Department of Local Government Finance (DLGF) standards. The maintenance shall also apply to any problems, which are determined to be PPDMS programming errors.

Maintenance fees from 1/1/07 to 12/31/07 and prorated pending the date of install. Maintenance consideration shall remain the same from year to year unless ARC notifies the Assessor before March 1st of the year preceding the due date of the maintenance consideration.

Maintenance/Technical support shall be provided via telephone (800) 626-7743 extension #327, or via email at arcin@appraisalresearch.cc. Messages are retrieved three (3) times daily, and calls returned within 24 hours. If additional on-site support is needed for reasons other than stated above, there is an additional charge of \$50.00 per hour (minimum 4 hour increments), plus round-trip mileage from the technical support



LETTER OF INTENT PPDMS 2007 Fulton County, Indiana

ARC #07-IN-375-FUL-00-50

person's home office to the Assessor's office. Additional programming charges are \$50.00 per hour (minimum ½ hour increments), if applicable.

ARTICLE III TIMEFRAME

Either party shall have the opportunity of terminating this agreement with thirty (30) days written notice to the other party.

ARTICLE IV CONSIDERATION

The Assessor shall pay ARC a maintenance fee is six thousand four hundred eighty-seven dollars (\$6,487) for 13 units, and shall continue at a rate of \$499.00 per unit per year.

Billing shall be sent directly to the following:

1 network and 6 workstations

Hon. Susan Carr Fulton County Assessor 125 E. Ninth Street Rochester, IN 46975

1 network workstation

Hon. Carol Loebig Rochester Township Trustee Assessor 125 East 9th Street, Suite 28 Rochester, IN 46975

1 stand alone workstation

Hon. Gary Feece Aubbeenaubbee Township Trustee Assessor 4362 N. 750 West Rochester, IN 46975

1 stand alone workstation

Hon. Becky Gerhart Henry Township Trustee Assessor 2929 S. 1475 East Akron, IN 46910

1 stand alone workstation

Hon. Linda Erp New Castle Township Trustee Assessor 6623 N. State Road 25 Rochester, IN 46975

1 stand alone workstation

Hon. Charles L. Riddle Richland Township Trustee Assessor 711 W. State Route 110 Argos, IN 46501

1 stand alone workstation

Hon. Arthur Gudas Union Township Trustee Assessor 9765 W. 100 South Kewanna, IN 46939

LETTER OF INTENT

PPDMS 2007 Fulton County, Indiana ARC #07-IN-375-FUL-00-50



IN WITNESS THEREOF, the parties have executed this Letter of Intent by their duly authorized offices.

FULTON COUNTY, INDIANA

Mul A Paul)

Commissioner

Date: 4-16-67

Commissioner

Date: 4-16-07

Commissioner

Date: 4-16-07

ATTEST

Menin f. Chandler

Date: 4-16-07

Susan Cars

Assessor

Date: 4/16/07

APPRAISAL RESEARCH CORPORATION

Richard H. Hoffman, ASA, CAE, MALCRE

President & CEO

Date: 4 April 2007